

# Forms

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## Cover Submittal Form for Local Unit Membership Report

Date \_\_\_\_\_ Colorado PTA Region \_\_\_\_\_ Council \_\_\_\_\_

Type of School:  Public  Private  Charter  Early Childhood  Community

Local PTA/PTSA Unit Name \_\_\_\_\_

Local PTA/PTSA Address / Zip \_\_\_\_\_

Name of Membership Chair (or President, if applicable) \_\_\_\_\_

Home Address / Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ E-mail \_\_\_\_\_

### School information

- Total number of Faculty at school \_\_\_\_\_
- Total number of Staff at school \_\_\_\_\_
- Total Student enrollment this year \_\_\_\_\_

### Unit Membership Report: [NOTE: A member may be counted in only one (1) category]

- Number of **Parent** members on this report \_\_\_\_\_
- Number of **Faculty & Staff** members on this report \_\_\_\_\_  
(Includes all full time certified and classified personnel)
- Number of **Community** members on this report \_\_\_\_\_
- Number of **Student** members on this report \_\_\_\_\_

### In an effort to better know our state's PTA member representation, please provide the following:

- Total number of **Male/Female** members on this report \_\_\_\_\_ Male \_\_\_\_\_ Female
- Total number of: Caucasian \_\_\_\_\_ African American \_\_\_\_\_ Asian/Pacific Islander \_\_\_\_\_  
Hispanic \_\_\_\_\_ Multiracial/Other \_\_\_\_\_ Native Am/AK Native/Inuit \_\_\_\_\_

1. Number of Individual Memberships this report \_\_\_\_\_ x \$ 6.25 = \$ \_\_\_\_\_

2. Number of Business Partners this report \_\_\_\_\_ x \$10.00 = \$ \_\_\_\_\_

ENCLOSED [TOTAL 1 + 2] = \$ \_\_\_\_\_

### INSTRUCTIONS:

- Duplicate this form as needed
- Mandatory membership reports are due to the Colorado PTA office no later than **November 1, 2011 and February 1, 2012.**
- Additional membership reports may be sent to the Colorado PTA office as needed.
- Colorado PTA submittal form or business submittal form must accompany this report.
- Check made payable to Colorado PTA **[with two signatures]** must accompany this report.